Clubhouse - Inventory and Placement

Shelf 1

Shelf 2

Left of Fireplace

Front of Fireplace

Right of Fireplace

Gym Wall

Main Hallway/kitchen

Map Key

- Trash Cans
- Key Required
- Outlets
- Light Switch
- Fire Extinguisher
- Extra Supplies
- Alarm System

What Does it Include?

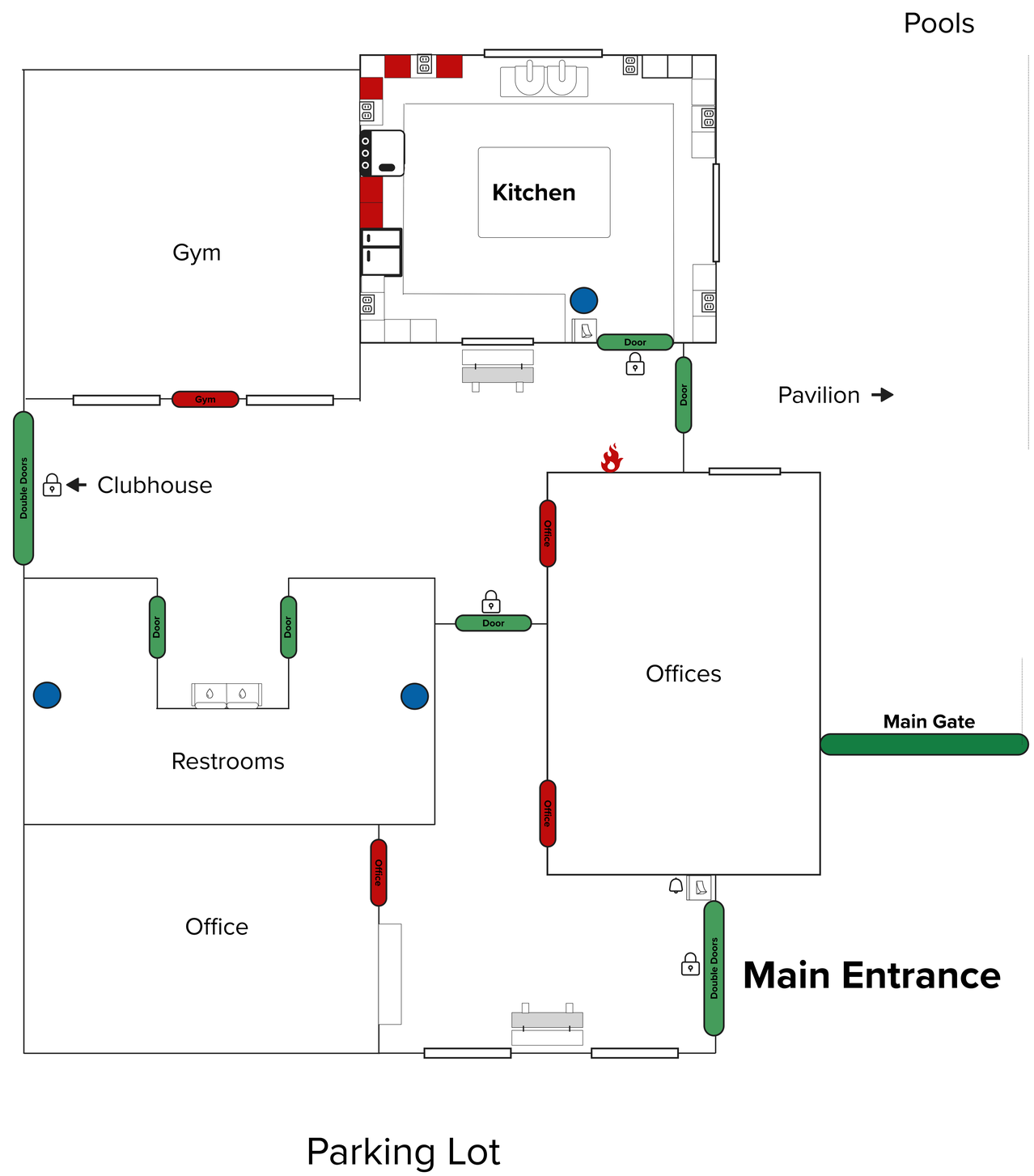
Kitchen Access:
- Sink
- Stove/Oven
- Fridge
- Cleaning Supplies (Extra trash bags, paper towels, misc.)

Misc:
- Restroom Access

Whats Our Expectation?

Cleaning & Facility Maintenance
- Empty the trash can, replace the bag, and take the trash to the dumpster.
- Remove all food and drink leftovers from the fridge and kitchen.
- Wipe down counters to remove residue and debris.
- Sweep the floors and dispose of debris.
- Ensure no trash is left on bathroom floors.
- Turn off all lights and lock all doors before leaving.

Alarm System
- Do not adjust or use the security system by the front door—it is preset.



Clubhouse

Map Key

- Trash Cans
- Key Required
- Outlets
- Light Switch
- Fire Extinguisher
- Thermostat
- Alarm System
- Broom /Dustpan

What Does it Include?

Capacity: 100 People

Storage Closet:
- **5** - **6**ft. **Rectangular Tables**
- **6** - 48' **Round Tables**
- **56** - **Folding Chairs**
- **Cleaning Supplies**
-

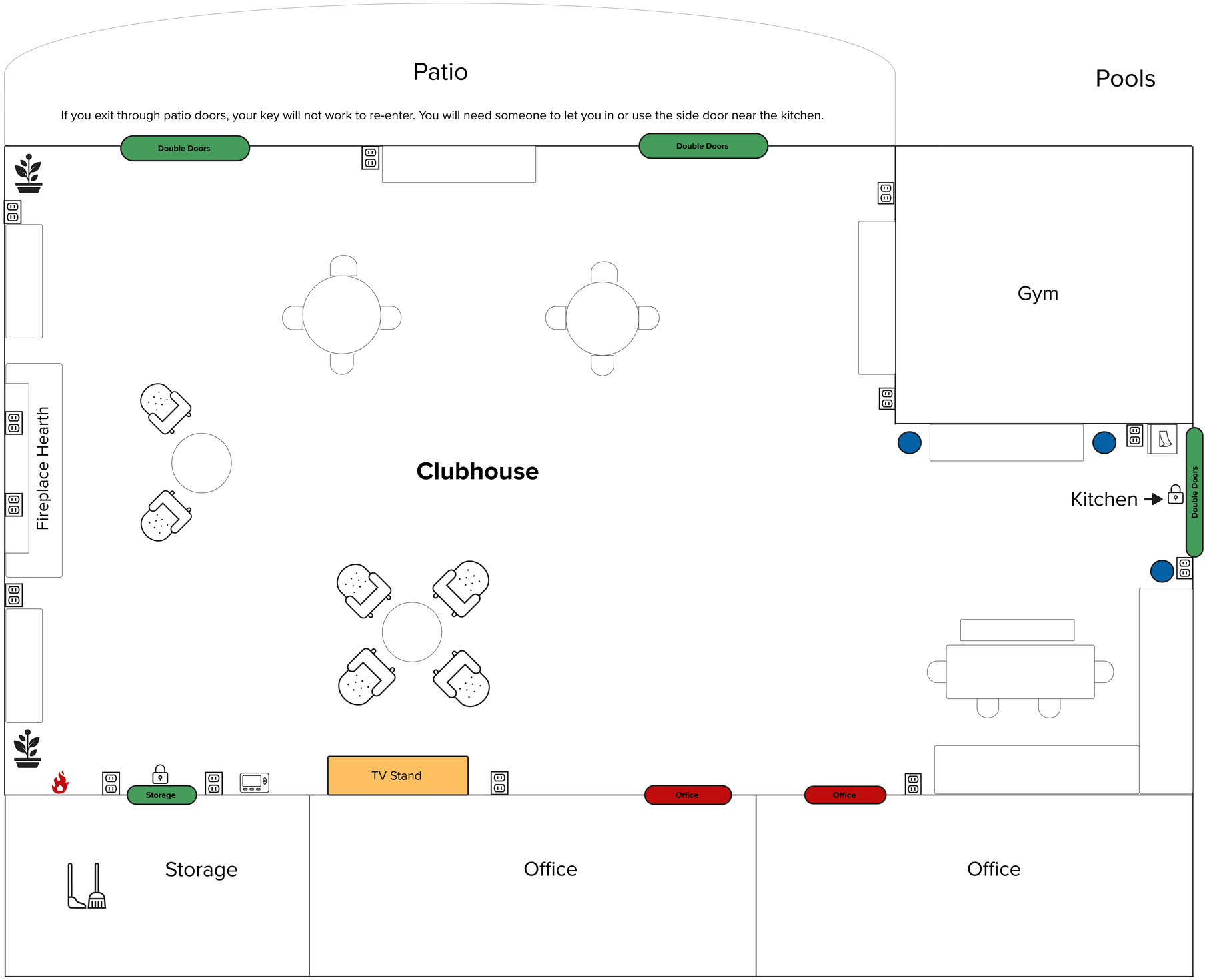
TV Stand:
- Wi-Fi Password
- 1 Remote for TV
- HDMI Cable Access

Whats Our Expectation?

Decorations:
- Do not tape or tack anything to the walls to prevent damage.

Furniture:
- If moved, return all chairs and tables to their original positions, including those from the storage room. Do not move items on the shelves. .

Cleaning / Facility Maintenance:
- Trash Cans: Empty trash cans, replace bags, and take trash to the dumpster.
- Lock all doors and turn off lights before leaving.
- Sweep floors, empty dustpans, and clean up any spills.
- Return any props used for patio doors to their original spots.



Pavilion

What Does it Include?

Capacity: 60 People

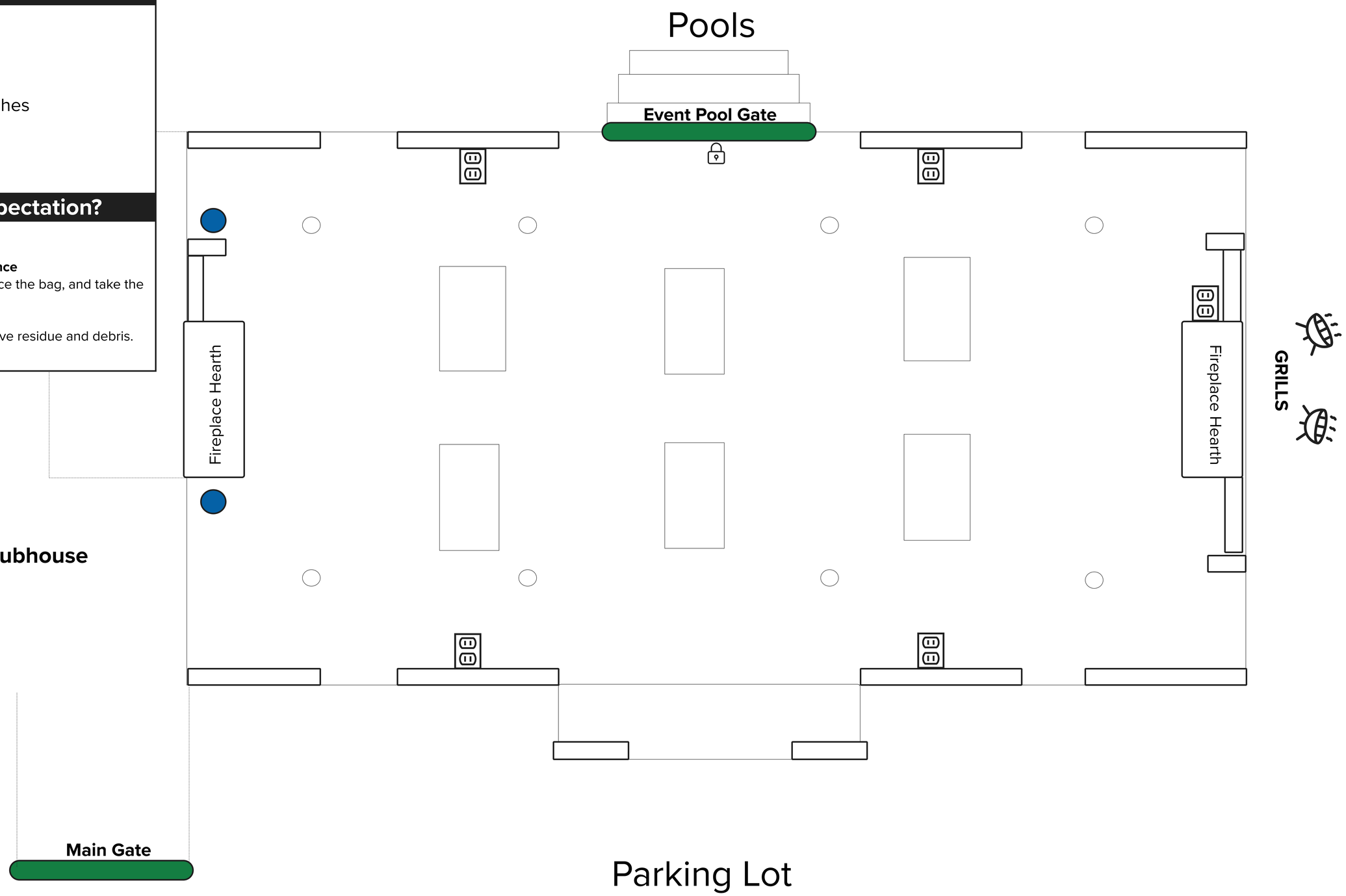
Furniture

- 6 tables with benches

Whats Our Expectation?

Cleaning & Facility Maintenance

- Empty the trash can, replace the bag, and take the trash to the dumpster.
- Wipe down tables to remove residue and debris.



Map Key

- Trash Cans
- Outlets
- Grills